



KANSAS WIC POLICY MEMORANDUM
KANSAS-WIC-P-2014 08

TO: Parent and Sub-Agencies

FROM: Dave Thomason
Nutrition & WIC Services Director

DATE: July 23, 2014

RE: WIC Advisory Committee – New Members for FFY 2015

WIC Advisory Committee – New Member Selection for FFY 2015

The January 2014 Policy Memo released a revision of [PPM ADM: 09.00.00 - WIC Advisory Committee \(WAC\)](#) policy. It was revised to change the way WAC regional LA representatives are selected. Regional LA representation will rotate among the WIC agencies. Instead of regional elections, the WIC Coordinators of the designated agencies are responsible for selecting the regional representative and an alternate. Every other year two new agencies are responsible to select the new WAC member. See clip from policy on the next page.

Current WAC members: http://www.kansaswic.org/download/WAC_Members.pdf

For FFY 2015, these are the assigned agencies.

FFY	North Central	Northeast	South Central	Southeast	Western
2015	Riley Saline		Rice Rush		Ness Seward

The Coordinator from the listed agency can choose to be on WAC or can find a person to serve (can be someone from a different agency in the region.)

The two Coordinators from the agencies listed for a region will need to communicate and decide the Representative and Alternate assignment.

Clip from policy:

2. Regional LA representation rotates among the WIC agencies in the region.
 - a. The LA will provide funding from its administrative grant to pay for the WAC member's salary for attending meetings and fulfilling other related WAC duties.
 - b. LA Representative terms are two years, starting on October 1, the first day of the federal fiscal year (FFY).
 - c. The WIC Coordinators of the appointed agencies are responsible for designating the Regional LA representative and an alternate.
 - d. The alternates assume responsibility if the representative is unable to attend a meeting or resigns as a member. Alternates may attend any meeting however only one vote is allowed from each region. Other duties can be shared between the representative and alternate.
 - e. Every other year two new agencies are responsible to select the new WAC members.

FFY	North Central	Northeast	South Central	Southeast	Western
2013	Osborne		Reno Southcentral KS Coalition for Public Health		Meade Scott
2014		Leavenworth Johnson		Cherokee Lyon	
2015	Riley Saline		Rice Rush		Ness Seward
2016		Marshall Miami		Crawford Elk	

ACTION REQUIRED:

The Coordinators from Riley and Saline, Rice and Rush, Ness and Seward need to:

1. Communicate with each other to select the new WAC Representative and Alternate for their respective region. Remember that the Coordinator from the listed agency can choose to be on WAC or can find a person to serve (can be someone from a different agency in the region.)
2. Be sure that new Representatives and Alternates know that the October WAC meeting is October 22, 2014, 10:00 AM, by conference call.
3. By September 15, notify Patrice Thomsen at the State Agency of new Representative and Alternate: name, email address, and telephone number. pthomsen@kdheks.gov 785-296-1189

If you have any questions regarding this memo, please contact the state staff member assigned to your agency.